



Fermilab

Fermilab National Accelerator Laboratory
P.O. Box • 500 • Batavia, Illinois • 60510
Telecommunications Office, MS 228

December 3, 2007

TO: On-Site Pager Subscribers
FROM: Telecommunications Office

We are moving toward the final phase of the On-Site Paging Network migration and with that there are some requirements to complete. Approximately 200 Minitor V pagers need to go through a brief reconfiguration and to accomplish this I have arranged to have a service technician present at the following locations and times (signage will be posted to help direct you):

December 5:

9:00 - 10:30 am, Industrial Center Building Lunch Room (Stay on green walkway in HighBay - see attached map)

11:30 - 1:00 pm, Warehouse #2 Office Annex

2:00 - 4:00 pm, Cross Gallery HighBay Area

December 6:

9:00 - 10:30 am, Cross Gallery HighBay Area

11:00 - 12:30 pm, Warehouse #2 Office Annex

1:30 - 3:00 pm, Industrial Center Building Lunch Room (Stay on green walkway in HighBay - see attached map)

All employees holding a Minitor V pager (see attached custodian listing) should report to one of the above locations with their pager. The reconfiguration process will take less than 5 minutes. Anyone who cannot arrange to be at one of the above locations on December 5 or 6 may either visit the Telecommunications Office - Wilson Hall 5W, between December 4 and December 6 or call ext. 5411 to make alternate arrangements. Any pagers not reconfigured by close of business on December 6, will have unreliable service as the wideband transceiver will be disabled at that time.

Any questions or concerns may be directed to the Telecommunications office, ext. 5411.